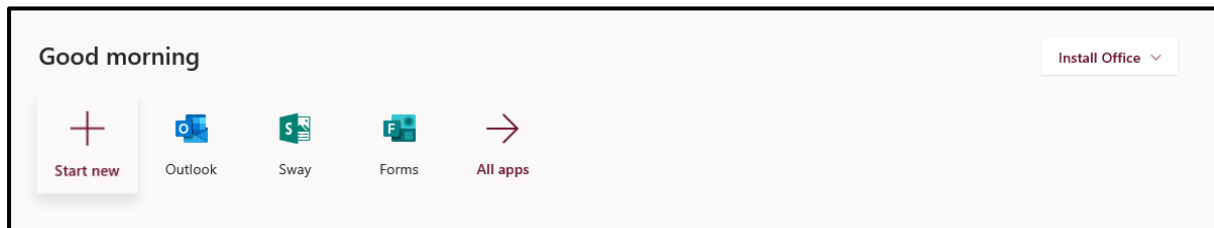
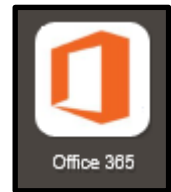




Accessing C2k Emails from Home

1. Open www.c2kschools.net and log in with C2k username and password.
2. Click the **Office 365 icon** on the launch panel.
3. This opens the Office 365 home page where you can select the Outlook option.



4. This will open your C2k mailbox.

You can also access Outlook directly, by going to www.outlook.com and following the instructions to sign in. Please note that you must use your email address in the format c2kusername@c2ken.net if logging in via this method.