

**LISNAGARVEY HIGH SCHOOL**

Warren Gardens

Lisburn

BT28 1HN

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**Principal:** J Sheerin BSc (Hons) PGCE

**Chairperson Board of Governors:** Mr Robin Smythe

**Controlled Secondary School**

**Age Range:** 11-18

**Admissions No:** 100

**Enrolment No:** 500

**The School will not be offering an Open Evening  
There is a Virtual Tour and Video on our Website.  
Pre-booked tours of the school are available (see the letter on our Facebook Page)**

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL**

The Board of Governors delegates to the Principal, the Chairman and the General Purposes Committee, the functions of applying the admissions criteria.

**ADMISSIONS CRITERIA**

In the event of the school being over-subscribed, pupils will be admitted according to the criteria as listed

- A** Pupils who have or had a child of the family<sup>1</sup> enrolled at the school within the last seven years. Names must be indicated on the Transfer Application.
- B** Pupils who have a parent who is employed within the school on a permanent basis, or who is a Governor of the school.
- C** Children who, at the date of their application, are the eldest<sup>2</sup>/only child of the family. This must be stated on the Transfer Application.
- D** In the event of oversubscription, preference will be given to applicants on the basis of the initial letter of their surname (as entered on birth certificate) in the order set out below:

**Y T A R F J K S B V Mac D L N I O Mc Z W U Q M C H G E P X**

This order was determined by random selection.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in alphabetical order. Where there are two identical surnames, the alphabetical order of the initials of the forenames will be used.

<sup>1</sup>'Child of the Family' as defined by the Department of Education to include, for example, half siblings together with siblings who are adopted or fostered.

<sup>2</sup>Twins and other multiples who are the eldest in the family are treated as joint eldest children.

**Duty to Verify**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on the Transfer Application. The Admissions Criteria, as stated above, will also apply to children seeking admission after the beginning of Year 8.

**Waiting List Policy**

This policy is available from the school.

**APPLICATIONS AND ADMISSIONS**

Year	Admissions No	Total Applications <i>ie. All preferences</i>	Total Admissions
<b>2019/20</b>	130	174	130
<b>2020/21</b>	100	172	100
<b>2021/22</b>	100	137	100

**Criteria for admission to Year 9 and onwards**

Admission criteria for Year 9 onwards is available from the school.